

Serafini Builders & RE Corp

3724 Carman Rd Schenectady NY 12303
(518) 355-4720 Office, (518)356-0895 Fax

Residential Rental Applications

Non-Refundable \$20 application processing fee
Email:info@serafinibuilders.com Web:www.serafinibuilders.com

Smoking is not allowed in this rental unit, basement, deck, patio, building hallways or foyer.

Notice: Co-Applicant must complete a separate rental application form.

APPLICATION CRITERIA

1. Copy of Drivers' License
2. Credit Report (**Go To creditkarma.com**)
3. Most recent Pay Stubs and / or first 2 pages of most recent tax return
4. **\$20 Application fee to Serafini Builders INC**

Lease Term _____ Apt Rent \$ _____ Security Deposit \$ _____ Last Month's Rent \$ _____

Property Applying For If Known: _____

PERSONAL INFORMATION

APPLICANTS FULL NAME _____ **Date of Birth** _____
 Social Security No. _____ **Driver's License No./State** _____ **copy**
 Phone _____ **Email** _____

SPOUSE'S FULL NAME _____ **Date of Birth** _____
 Social Security No. _____ **Driver's License No./State** _____ **copy**
 Phone _____ **Email** _____

Full Names of All Other Residents	Relationships To You	Date of Birth

RESIDENCE HISTORY

PRESENT ADDRESS _____
 (Street) (City/State/Zip)
 Dates: From _____ To _____
 Present Landlord or MORTGAGE CO _____ Landlords Phone (____) _____
 Monthly Payment \$ _____ Reason for Moving _____

PREVIOUS ADDRESS _____
 (Street) (City/State/Zip)
 Dates of residency at this address: From _____ To _____
 Present Landlord or Mortgage Co. _____ Phone (____) _____
 Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

PRESENT STATUS: Employed Full -Time Part-Tme Not Employed Retired Student
PRESENT EMPLOYER: (or most recent) _____ Supervisor _____

Employers Address _____
 Telephone (____) _____ **Dates Employed:** From _____ To _____
 Position Held _____ **Gross Monthly Income \$** _____

PREVIOUS EMPLOYER: _____
 Employers Address _____
 Telephone (____) _____ **Dates Employed:** From _____ To _____

IF STUDENT, LIST SCHOOL: _____ **School Telephone (____)** _____

PRESENT STATUS: Employed Full-Time Part-Time Not Employed Retired Student
SPOUSE'S PRESENT EMPLOYER: _____ Supervisor _____
Employer's Address _____
Telephone (____) _____ Dates Employed: From _____ To _____
Position Held _____ Gross Monthly Income \$ _____

If there are other sources of income you would like to consider, please list income, source and person (Banker, Employers, etc.) who we could contact for confirmation. **You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.**

Amount\$ _____ Per _____ Source _____ Phone (____) ____ - _____
Amount\$ _____ Per _____ Source _____ Phone (____) ____ - _____

BANKING AND CREDIT REFERENCES

Your Bank	City-State/Branch	Acct. Number & Type	Telephone

OTHER INFORMATION

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____
Make/Model _____ Year _____ Color _____ Tag No./ State _____
Make/Model _____ Year _____ Color _____ Tag No./State _____
Other Car, Motorcycle, etc _____

HAVE YOU OR CO-APPLICANT EVER:

Been evicted or asked to move out? Yes No
Been sued for damage to rental property? Yes No
Been sued for nonpayment of rent? Yes No
Broken a Rental Agreement or Lease? Yes No
Declared Bankruptcy? Yes No

In Case of Personal Emergency, Notify: _____ Relationship _____
Address _____ Home Phone (____) ____ - _____ Work Phone (____) ____ - _____

Authorization

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application I warrant that all statements above set forth are true.

I hereby deposit \$20 as a non-refundable application fee. If the application is approved and accepted I agree to execute a lease before possession is given and to pay the security deposit. This agreement shall in no way bind the owner to accept this application for tenancy (the acceptance or rejection of the applicant as a tenant shall remain with the sole discretion of the owner). I understand that the owner strongly suggests that I maintain sufficient property damage and liability insurance. I agree to have the utilities turned on in the apartment under my name prior to taking occupancy after the lease has been signed.

I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report from your credit-reporting agency and periodically re-run this check at any time in the future to verify the truth and accuracy of any information given on this application.

ABSOLUTELY NO PETS ALLOWED ON PREMISES. NO SMOKING ALLOWED IN ANY RENTAL BUILDINGS, BASEMENTS, HALLWAYS , FOYERS, DECKS OR PATIOS. Units will not be available for occupancy until 3:00 pm of the day the lease term begins.

APPLICANTS SIGNATURE _____ **DATE** _____

SPOUSE'S SIGNATURE _____ **DATE** _____